

SOUTHERN LEHIGH SCHOOL DISTRICT  
BOARD OF SCHOOL DIRECTORS  
High School Board Room  
October 12, 2009  
7:30PM



**Agenda**

I. OPENING PROCEDURES

- A. *Call to Order*
- B. *Recording of attendance by the Secretary*
- C. *Pledge of Allegiance*

II. APPROVAL OF MINUTES OF SEPTEMBER 24 AND 28, 2009

III. VISITORS

**Business by visitor(s) will be presented for Board consideration as to agenda placement.**

IV. APPROVAL OF CONSENT AGENDA

**Consent agenda items are marked with an asterisk throughout the regular agenda and summarized on a separate sheet.**

V. CURRICULUM/STUDENTS AND STAFF ACTIVITIES

- A. *Student/Staff Activities*

**High School .....Mrs. Christine Siegfried**

**Middle School.....Dr. Edward Donahue**

**Intermediate School.....Mrs. Mary Farris**

**Elementary Schools.....Ms. Lori Limpar**

- B. *Dual Enrollment Agreement*

**The Administration recommends approval of the following Dual Enrollment Agreement with Penn State Lehigh Valley. (V, B)**

VI. BUSINESS AND FINANCE

- A. *Accounts Payable*

\*The Administration recommends approval of the bills to be paid as of October 12, 2009. (VI, A)

- B. *Investment of Funds*

\*The Administration recommends approval of the Investment of Funds for the General Budget. (VI, B)

- C. *Approval of Application Service Provider Agreement with AssetWorks, Inc.*

**The Administration recommends approval of the enclosed agreement with AssetWorks, Inc. to provide services in connection with maintenance of our fixed asset accounting data base at the cost of \$900 for the period of November 1, 2009 through June 30, 2010. (VI, C)**

D. *Approval of Request for Exoneration*

**The Administration recommends approval of the request from Lehigh County Tax Claim Bureau for exoneration from collection of delinquent 2007-2008 and 2008-2009 school property taxes on Parcel #22-641477632291 3 in the following amounts: (VI, D)**

1. 2007-2008: \$384.25
2. 2008-2009: \$395.08

VII. SUPPORT SERVICES

A. *Contracted Carrier Contracts for the 2009-2010 School Year*

**The Administration recommends approval of the enclosed contracted carrier contracts for the 2009-2010 school year. These contracts support First Student with vans and small buses for non-public schools, charter schools and specialized transportation requests. (VII, A)**

VIII. PERSONNEL

A. *Certificated Staff*

1. *Salary Step Adjustment*

\*The Administration recommends approval of a salary step adjustment for the following staff, effective September 1, 2009:

Kristen Englehardt, Grade 7 Reading Teacher, Southern Lehigh Middle School, Bachelor's to *Bachelor's +15*

2. *Substitute Teachers*

\*The Administration recommends approval of the appointment of the following substitute teachers for the 2009-2010 school year: (VIII, A-2)

Michell Albanese Elementary

Melissa Braxmeier Elementary

Melissa Cangelose Art K-12

Catherine Scheblein Art K-12

Michelle Schrader Elementary

Michael Swartley Physics 7-12, Earth and Space Science, Mathematics 7-12

3. *Appointment*

**The Administration recommends approval of the appointment of the following staff: (VIII, A-3)**

**Kathleen Tkach, Extended Term Substitute (Category D), Hopewell Elementary, Bachelor's, Step 14, at a per diem rate of \$223.27, effective October 13, 2009. Ms. Tkach will fill the vacancy during the anticipated leave of absence of Melissa Greenawald.**

B. *Non-certificated Staff*

1. *Substitute Support Staff*

\*The Administration recommends approval of the following substitute support staff for the 2009-2010 school year: (VIII, B-1)

Michell Albanese, Substitute Instructional Assistant, at an hourly rate of \$15.31

Lisa Dondero, Substitute Instructional Assistant, at an hourly rate of \$15.31

Wendy Godshall, Substitute Instructional Assistant, at an hourly rate of \$15.31

Deborah (Kosluk) Zweifel, Substitute Instructional Assistant, at an hourly rate of \$15.31

Raymond Jameson, Substitute Custodian, at an hourly rate of \$12.63

Diane Price, Substitute Custodian, at an hourly rate of \$12.63

Raymond Jameson, Substitute Health Paraprofessional, at an hourly rate of \$13.12

2. *Appointments*

\*The Administration recommends approval of the following support staff: (VIII, B-2)

Linda Koziel, Health Paraprofessional, Southern Lehigh Intermediate School, at an hourly rate of \$13.12, with an anticipated start date of October 13, 2009. This is a new position.

C. *Extra-Compensatory Positions*

1. *Volunteer Coaches*

\*The Administration recommends approval of the appointment of the following volunteer coaches for the 2009-2010 school year: (VIII, C-1)

- Anthony Curto            Boys' Basketball
- Paul Madiara            Ice Hockey
- Charles Pinto            Boys' Basketball
- Matthew Swartz        Boys' Basketball
- Stanley Swartz        Boys' Basketball

2. *Ancillary Employees Correction*

a. \*The Administration recommends approval of the following employees for the PEAK Program at the rate of \$45.06 per session for the 2009-2010 school year:

- Anne Snell
- David Marchek

b. \*The Administration recommends approval of the appointment of the following employee as Dance Chaperone at the rate of \$46.62 per event for the 2009-2010 school year:

- David Marchek

IX. REPORTS

- A. **Committee Reports**
- B. **Superintendent's Report.....Mr. Liberati**
- C. **Facilities Report.....Mr. Liberati**

X. OLD BUSINESS

XI. NEW BUSINESS

A. **Second and Final Reading**

**The Administration recommends a second and final reading of the following policies: (XI, A)**

- #103 Programs: Nondiscrimination in School and Classroom Practices**
- #104 Programs: Nondiscrimination in Employment/Contract Practices**
- #302 Administrative Employees: Certification**

XII. COMMUNICATIONS

Letters to the Board are included in the Board materials as they are received in the district.

XIII. FOR INFORMATION ONLY

A. **Conference Request**

The requests for professional conferences are listed in the Board materials by name, conference, location, dates of absence, and cost. (XIII, A)

XIV. VISITORS' COMMENTS

XV. EXECUTIVE SESSION

XVI. OPEN SESSION

XVII. ADJOURNMENT